



Georgia Department of Driver Services
2206 East View Parkway • Conyers, Georgia 30013 • 678.413.8745

Nathan Deal
Governor

Robert G. Mikell
Commissioner

MEMORANDUM

TO: All Regulated Programs
FR: Kecia Bivins, Division Director of Regulatory Compliance
DA: March 29, 2013
RE: Consolidation of our GAPS ORI #s

The purpose of this correspondence is to inform you that we will be consolidating the GAPS ORI#s that are utilized for electronic fingerprinting. GAPS is an acronym for the Georgia Applicant Processing System.

Effective April 1, 2013, the following Department of Driver Services (DDS) Regulated Programs will be consolidated into a single ORI/OAC #:

- RRP/ DUI
- Ignition Interlock
- Driver Training (School and Instructor)
- Third Party Testing
- Driver Improvement
- Alcohol and Drug Awareness
- Limousine Chauffeur

The new ORI/OAC will be GA922983Z. The Verification Code will be 922983Z and the Reason Code will be DDS Regulated Programs.

The DDS has been using GAPS since 2009. This technology is extremely beneficial as it allows us to receive electronic fingerprint results within 48 hours following submission of fingerprints. The expedited results allow us to improve our application processing time and issue certifications in a timely manner. Please also be advised that effective March 1, 2013, the Georgia Bureau of Investigation (GBI) increased the GAPS fee from \$50.15 to \$52.75.

Certification Applications:

Prior to April 1st, all of our certification applications will be updated to include the consolidated ORI # and instructions for fingerprinting. Please discard any previous versions of our certification applications. We often make updates, so it is recommended that applicants download the certification applications *directly* from the Regulated Programs page of the DDS website: www.dds.ga.gov.

GAPS Registration:

Beginning April 1st, all applicants will use the new ORI #. The old ORI #s will not be available on or after this date. If there are pending registrations under the old ORI#s, applicants will have to initiate a refund request with Cogent/ GAPS. The refund process may take up to 5 business days.

Effective April 1st, all applicants must utilize GA922983Z (the consolidated ORI #). The Department's staff is able to assist you and answer any questions regarding this consolidation. We may be reached by phone at 678-413-8745 or by e-mail at reginfo@dds.ga.gov.